

Heading in the Right Direction

Your journey as a senior student is to explore, gain knowledge and experience in your chosen career pathway. This is important for both OP and Non OP students.

HOW
Students will have opportunities to attend career pathway tours, expos and work experience during their senior years.

WHY
Students need a direction for their senior studies.

WHY
Students need to experience their chosen career pathway in a real life work environment. Students need knowledge and advice from the people that know their profession.

Career Pathway Tours



Heading in the Right Direction Work Experience 3 Step Process

STEP 1
Student to complete a Work Experience Expression of Interest form.
Student will be placed with host employer by the ILC Co-ordinator (Mrs Stanton) and will be notified via student notices to collect their Work Experience Agreement to take home for parent/carer to sign.

STEP 2
Student to meet with host employer and discuss:-
1. Expectations in the workplace
2. Clothing and appearance
3. Start and finish times
4. Sign the work experience agreement

STEP 3
1. Student to return the signed Work Experience Agreement to Mrs Stanton.
2. Upon completion of the work experience, student writes a thank you letter to the business and submit to Mrs Stanton for sending.
3. Employer completes an Evaluation Form and returns it to the school. School will retain a copy and the original will be handed back to the student.

WHY
Students in Year 10 are taught to be Responsible. This is THEIR career pathway. We ask that parents do not contact employers as applications are processed with in order they are returned to Mrs Stanton.

WHY
This is a great way for students to develop communication skills when speaking with employers like a mini interview. It is also to be remembered that this is the host employer's business and in some cases the student may be the first impression to their customers.

WHY
This allows students to show their responsibility and give them a sense of ownership of their work experience.
Work experience gives the student a trial in their chosen career. Thanking the business helps keep open possible future employment opportunities.
The evaluation is an important part of a student's resume.